

**Albion Town Council
Tuesday, January 26, 2016, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701**

CALL TO ORDER: Town council president John Morr called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: John Morr, President
Max Weber, Vice-President
Vicki Jellison, Member
Chris Magnuson, Member
Don Shultz, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Mike Yoder, Town Attorney
Matt Getts, KPC Media
Tom Lock, Police Dept
Brad Rollins, Fire Dept
Shane Coney, Fire Dept
Mark Tarlton, Street/Cemetery Depts
Aaron McGinnis, Water/Wastewater Depts
Trince Hursey, Police Dept
Steve Hook, S.T.A.R. Team
Mike Selby
Bernie Lawson
Jack Petrie
James Stull
Bev Stull

APPROVAL OF MINUTES: Morr asked for approval of the minutes from the executive and regular meetings on January 12, 2016. Magnuson motioned to approve the minutes, seconded by Weber, carried 5 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. **Public announcement about Town Manger position** – Morr asked constituents and vendors for their patience as he temporarily fills the position as interim town manager. He said there are several excellent candidates for the position and are hoping to a have the position filled by February 23, 2016.
2. **Resignations & Appointments**
 - a. Terry Askren is resigning from the Park Board as soon as a replacement is appointed.
 - b. Mitch Fiandt has resigned from the Plan Commission. Town council president John Morr has appointed Jared Owen to fill the vacancy.
3. **Albion Chamber Annual Meeting & Dinner** – Magnuson reported record attendance at last week's Albion Chamber of Commerce Annual Meeting and Dinner.
4. **Proposed plans for development of Hidden Diamonds Park** – A representative from Ball State University will attend the next Park Board Meeting to discuss proposed plans for park development.

OPEN DISCUSSION: NONE

OLD BUSINESS:

1. **Update on maintenance building for Rose Hill Cemetery** – Scott Pounds, Leatherman Construction, Inc is helping to draft plans for adding onto the park dept's maintenance building at Valley View Park to accommodate equipment for the cemetery dept.
2. **Update on mini excavator demo** – The street and utility depts are in the process of researching mini excavators. Town employees have tried out a Kubota, and plan to demo other equipment before making a recommendation to council.

NEW BUSINESS:

1. Petition to Vacate a Platted Public Way – North Ridge Village

Council members acknowledged receipt of notice of a petition filed by Monarch Development Inc., J&G Holding LLC, and North Ridge Village Owners Association to vacate a 75' wide platted drainage and utility easement in North Ridge Village. Intent of petitioners is to relocate an easement at a width of 50' running north of North Ridge Road and adding a new easement 20' in width running east/west from North Ridge Road and terminating at State Rd 9. The Albion Plan Commission will consider the petitioners' request at their meeting on February 3, 2016. The Albion Town Council will consider the Plan Commission's recommendation at their meeting on February 9, 2016. Town attorney Mike Yoder said the platted public way is for utility easements and is being relocated for proposed construction of a factory building.

2. Noble County All-In Block Party – Steve Hook

Council tabled a request made by S.T.A.R. Team president Steve Hook to leave a stage used during the Chain O' Lakes Festival up until June 25, 2016. The stage takes up approximately five parking spaces on the courthouse square on the West side of State Road 9/N Orange Street. Hook will contact downtown businesses regarding the loss of parking spaces and report back to Morr. It was also noted Hook would need approval from INDOT.

DEPARTMENT HEADS:

Brad Rollins, Fire Dept

Council acknowledged receipt of the fire dept's December and yearly reports. The new fire truck (#94) made its first run. There are a couple bugs to work including an LED display not registering what a valve is doing. The issues are being addressed and are under warranty.

Aaron McGinnis, Water/Wastewater Depts

Council acknowledged receipt of the depts' monthly report. Aaron McGinnis was present to report for Terry Forker who was attending the AWWA Conference and Training in Indianapolis. McGinnis reported tanks at the water plant have been welded. Since then another leak has developed and will need addressed. Electrical work at the wastewater ponds appears to be working to reduce problems resulting from power outages/surges at the wastewater ponds as evidenced during a recent ice storm. It was noted the water dept is sometimes called to address frozen water meters.

Mark Tarlton, Street/Cemetery Depts

Council acknowledged receipt of the depts' monthly report. Tarlton credited town employee Robert "Shorty" Noe for keeping the shop clean and organized. He also commended Corey Short for keeping the floors in the Albion Municipal Building well maintained with use of the town's floor scrubber. Tarlton reported the street dept is using a new technique to address icy roads. The dept is using a liquid de-icing product, and customized a trailer for spray application to town streets. The product appears to be working. Tarlton and McGinnis responded to questions regarding purchasing more expensive Snap On tools versus less expensive Craftsman tools. They noted the quality and warranty of Snap On tools is better than cheaper tools. Tarlton also reported the town's salt supply is in great shape.

OTHER COMMENTS:

- 1. Travel Expenses** – Magnuson motioned to reimburse Morr for expenses for attending Employee in Responsible Charge (ERC) training in Indianapolis as related to the Map-21 W Main Street Project, seconded by Jellison, carried 5 Ayes, 0 Nays. Yoder said it was important to note Morr is not receiving any compensation for serving as interim town manager. His pay remains the same.
- 2. Albion Chamber Meetings** – Jellison suggested that once appointed, a new town manager should attend regular meetings of the Albion Chamber of Commerce as a representative of the town.
- 3. Changing locks on front offices** – Morr said as a council, he wanted to assure everyone they fully support the idea of changing the locks on the executive offices for security and privacy reasons.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS: After discussion, Shultz motioned to approve Accounts Payable Vouchers as of January 26, 2016,

seconded by Weber, carried 5 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before the council in regular session, Morr asked for a motion to adjourn the meeting at 6:37 p.m., so moved by Weber, seconded by Shultz, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on February 9, 2016 at the Albion Municipal Building, 211 East Park Drive, Albion, IN.