

**Albion Town Council**  
**Tuesday, February 12, 2019, 6:00 pm**  
**Albion Municipal Building**  
**211 East Park Drive, Albion, IN, 46701**

**CALL TO ORDER:** Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

**ATTENDANCE:** Vicki Jellison, President  
Chris Magnuson, Vice-President  
Don Shultz, Member  
Darold Smolinske, Member

**ABSENT:** John Morr, Member

**OTHERS:** Carol A. Selby, Clerk-Treasurer  
Stefen Wynn, Town Manager  
Matt Getts, KPC Media  
Casey Myers, Park/Cemetery Depts  
Brian Stimpson, Street/Cemetery Depts  
Terry Forker, Water/Wastewater Depts

**APPROVAL OF MINUTES:** Minutes from the Regular Meeting on January 22, 2019 were approved. Motion by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays.

**ANNOUNCEMENTS:**

1. Council member Don Shultz will be at a seminar and unable to attend the next meeting on February 26, 2019.

2. A Ribbon Cutting Ceremony will be held at the **Pill Box Pharmacy** at 903 North Ridge Road on February 22, 2019 at 10:00am to celebrate the opening of the **first Telepharmacy in Indiana.**

**OPEN DISCUSSION: NONE**

**OLD BUSINESS:**

**1. Lift Station Project – Scope of Work & Cost Estimate**

After receiving updated estimates from DLZ Engineering on the proposed cost for eliminating a lift station located off of N. Orange Street/State Road 9 near Parker Hannifin, Superintendent Terry Forker recommended against pursuing the project. He said cost estimates for converting to a gravity fed system came in much higher than the cost for rehabilitating the existing lift station.

**2. W Main/Weeks Street Project**

Street Superintendent Brian Stimpson said the contractor was instructed to schedule work so as not to interfere with the annual Chain O' Lakes Festival held around Courthouse Square.

**3. Fire Department Annual Appreciation Dinner – American Legion**

Council member Chris Magnuson reported the meal was wonderful and a good time was had at the annual fire department dinner. Several people were recognized for their contributions to the fire department.

**NEW BUSINESS:**

**1. 509 N York Street property – Consideration of waiving \$7,565 lien**

At the recommendation of Town Attorney Steve Clouse, council will discuss this matter in executive session tentatively scheduled for 5:00 pm on February 26, 2019.

**2. Consideration of Noble County Disposal Quote for Spring Cleanup – May 11<sup>th</sup>**

Council voted to approve a quote from Noble County Disposal for 2019 Spring Cleanup, motion made by Shultz, seconded by Smolinske, carried 4 Ayes, 0 Nays. Charges include \$175/hour per truck with a 4-hour minimum charge per truck. Disposal rate is \$62 per ton with a 40-ton minimum. (Last year's rate was \$60/ton). Freon items will be billed at \$70 each, and tires are billed according to size. These items must be paid for at the Albion Municipal Building and tagged prior to pick up. A truck and workers to help load will be available for electronic drop off from 8:00am-12:00pm. Magnuson will provide information on the Chamber sponsored Goodwill Truck to be included with the Spring Cleanup flyer to be mailed with April utility bills.

**3. Consideration of Camtor Pyrotechnics Agreement for Fireworks Display**

Council voted to approve the Fireworks Contract from Camtor LLC for \$7,500 for the 2019 show. Motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. A security deposit of \$3,750 is due upon signing the contract with the balance to be paid within 10 days of the services provided. The contract is for a 3-year period (2019-2020). The Fireworks Display is scheduled for July 3, 2019 with a rain date of July 5, 2019. CEDIT and Fireworks Donation Funds are slated to cover the cost.

**4. Redevelopment Commission Appointments**

Council members voted to appoint Joshua Kessler to fill a vacant seat on the Redevelopment Commission. Motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. Council also acknowledged the following presidential re-appointments made by Town Council President Vicki Jellison: Jona Slone and Shelley McBride.

**5. Consideration of replacing Street Sweeper**

Replacing the town's street sweeper has been put on hold pending the availability of funds. At this time, funding various street projects, including Community Crossing Grant Projects, is taking precedence over equipment purchases.

**6. Consideration of Quotes for Batwing Mower**

Council voted to approve a recommendation from Superintendent Casey Myers to purchase a 2019 Woods Batwing Mower from Truelove Brothers Inc for a net cost of \$6,595.00 with trade in of the town's 2013 Woods TBW144 mower. Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. Park (\$4,000) and CEDIT (\$2,595) funds will be used for the purchase. Other quotes included: More Kubota - \$8,942.00, Redline Equipment - \$7,695.00, and Topeka New Holland - \$12,450.00.

**7. Consideration of Quotes for UTV**

Council voted to approve a recommendation from Superintendent Casey Myers to purchase a Utility Terrain Vehicle (UTV) from More Kubota for \$14,300.00. Motion made by Smolinske, seconded by Shultz, carried 4 Ayes, 0 Nays. Other quotes included: Truelove Brothers Inc. - \$15,421.49, Wakarusa Ag Services, LLC. - \$16,979.00, Bobcat of Fort Wayne - \$15,073.91. Street (\$2,000), CEDIT (\$6,000), and Cemetery (\$6,300) funds will be used for the purchase.

**8. Outstanding Warrants – Approval to receipt outstanding checks back into**

**Water Fund** – Pursuant to IC 5-11-10.5, all checks outstanding and unpaid for a period of two years as of December 31<sup>st</sup> of each year, are void. As such, Council voted to approve receipting the money back into the funds from which they were originally drawn (Water Fund). Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. The total amount to be receipted back into the Water Fund is \$180.15.

**DEPARTMENT HEADS:**

**Park/Cemetery Depts**

Council members acknowledged receipt of the department's monthly report. Superintendent Casey Myers will attend an upcoming school board meeting to request permission to use the Central Noble School campus for the annual fireworks display. An overhead door has been ordered to replace the sliding door on the maintenance building at Hidden Diamonds Park. An ice storm resulted in several branches and limbs down throughout the parks. Community Service workers may be enlisted to help with the cleanup. Myers said he would like to see section markers at Rose Hill Cemetery to help with the location of gravesites, and noted it would be a good Eagle Scout Project. The Cemetery Committee is scheduled to meet on March 12, 2019 to finalize recommendations to council regarding rate and rule/regulation changes.

**Street/Cemetery Depts**

Council members acknowledged receipt of the department's monthly report. Superintendent Brian Stimpson reported the department has started drilling holes for brackets in the new streetlight poles. They have been working on putting together a Brine system to treat streets in icy conditions. An RFQ has been sent out to vendors for tree trimming and removal. Council member Darrold Smolinske reported a large pothole needs addressed in the 200 block of West Main Street. There are several downed limbs and branches due to the recent ice storm. Stimpson reported the street department will give residents a couple days to get branches and limbs to the curb and

they will pick them up. Stimpson thanked the park and water departments for help with snow removal. Forker said we are here to work together.

### **Water/Wastewater Depts**

Council members acknowledged receipt of the department's monthly report. Superintendent Terry Forker reported he is not pleased with the lack of progress on the Ammonia Project at the wastewater ponds. The contractor is behind schedule. Forker provided information on items completed, and those yet to be done. The project was supposed to be substantially completed by December 31, 2018 so as to collect good data to determine if the improvements would work for meeting ammonia limits during winter. In the winter months, biological enzymes (aka "bugs") which work to keep ammonia levels in check, become less active making it more difficult for the town to meet IDEM imposed limitations on ammonia levels in the town's wastewater.

With the delay in installation of the discs for the air diffusion system, which cannot be done when the ponds are iced over, the town will not know until next winter if the improvements are sufficient enough to comply with IDEM requirements for its NPDES Permit. Because of this, a meeting has been scheduled with IDEM, on February 26, 2019 in Indianapolis to discuss the matter. Representatives from Wessler, design engineers, Kokosing, contractor for the project, Town Manager Stefen Wynn, Superintendent Terry Forker, and Deputy Superintendent Aaron McGinnis will attend the meeting. Once, IDEM has weighed in on the matter the town will have a better idea of how to move forward.

In other business, Forker reported cold weather resulted in several meters needing replaced and service lines freezing. There was also a water main break, and a 4" valve at the water plant split. All items have been fixed.

### **OTHER BUSINESS:**

#### **Noble County Economic Development Commission (NCEDC) – Request for funds**

Wynn reported receiving a letter from the NCEDC requesting \$2,500 in funding. In the past, the council approved contributing \$2,500 in CEDIT Funds to an incumbent worker training program. However, the current request is much more encompassing, and not restricted to the incumbent worker training program. Wynn will gather more information and council will consider the request during the February 26, 2019 meeting. It was noted the Town provides an in-kind donation to the NCEDC in the form of rent-free office space.

### **APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:**

After discussion, Shultz motioned to approve Payroll and Accounts Payable Vouchers as of January 31, 2019 and February 12, 2019 seconded by Smolinske, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

**ADJOURNMENT:** There being no further business to be brought before the council in regular session, Jellison adjourned the meeting at 7:19 pm, motion made by Smolinske, seconded by Shultz, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to

be held on February 26, 2019 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

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VICKI E. JELLISON, PRESIDENT

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CHRISTINA K. MAGNUSON, VICE-PRESIDENT

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JOHN D. MORR, MEMBER

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DONALD J. SHULTZ, MEMBER

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DARROLD SMOLINSKE, MEMBER

ATTEST: \_\_\_\_\_  
CAROL A. SELBY, CLERK-TREASURER