

Albion Town Council
Tuesday, February 27, 2018, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Chris Magnuson, Vice-President
John Morr, Member
Don Shultz, Member
Max Weber, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Steve Clouse, Town Attorney
Matt Getts, KPC Media
Tom Lock, Police Dept
Scott Cole, Police Dept
Casey Myers, Park/Cemetery Depts
Bob Amber, Albion Fire Dept
Brad Rollins, Albion Fire Dept
Shane Coney, Albion Fire Dept
Bryan Peterson, Albion Fire Dept
Johna Peterson, Albion Fire Dept
Sharon Leitch

By consensus, council members added two items to the agenda under New Business-Item #5, Central Noble Pride Resolution No. 2018-04 and Item #6, Fireworks Contract.

APPROVAL OF MINUTES: Minutes from the regular meeting on February 13, 2018 were approved. Motion made by Magnuson, seconded by Weber, carried 5 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. **Recognition of Service** - Council members will officially recognize Phil Jacob for serving as a firefighter for 50 years at the March 27, 2018 council meeting.

2. **Recognition of Central Noble girls State Basketball Championship** - A Pep Rally is scheduled at Central Noble School on Thursday, March 1, 2018 at 7:00 pm to honor the accomplishments of Central Noble Students, including the Lady Cougars Basketball Team for their State Championship win. Town officials will be on hand to present a Resolution in recognition of their accomplishments.

3. Lady Cougar Escort - Council members expressed appreciation to all departments involved with escorting the Lady Cougars Basketball Team as they departed for, and returned from, the State championship game. Several fire, police, and other town departments from Albion, as well as other communities, participated in the sendoff and in welcoming them home.

OPEN DISCUSSION: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. Consideration of Quotes for 2018 Dodge Durango – Police Department

Council voted to approve a request by Town Marshal Tom Lock to purchase a 2018 Dodge Durango, AWD Police Pursuit vehicle from Fletcher Chrysler Products, Inc for \$29,418.00. Motion made by Morr, seconded by Shultz, carried 5 Ayes, 0 Nays. Quotes were also received from Thomas Dodge Chrysler-Jeep of Highland Inc - \$29,517.00 and John Jones Police Pursuit Vehicles - \$30,050.00. Funding sources include Police Budget (101 500 42400) and CEDIT (104 200 43000). Lock will come back to council with quotes on lights and equipment for the vehicle.

2. Consideration of Quotes for Concrete and Installation of Shade Structure

Council voted to approve a recommendation by the Park Board to hire Pulver Asphalt Paving, Inc for \$4,124.50 to install a concrete pad and Shade Structure near the Splash Pad at Hidden Diamonds Park. Motion made by Shultz, seconded by Weber, carried 5 Ayes, 0 Nays. Park Donations (217 1500 39900) will be used to fund the purchase. Quotes were also received from Strawser Bros. Construction, Inc - \$4,650.00 and Leatherman Construction - \$6,437.00. (The Town is supplying the Shade Structure.)

3. Ratification of Fire Department Officers

Council voted to approve a recommendation by Fire Chief Bob Amber to ratify officers elected in 2017 to serve retroactively from January 1, 2018 until it's decided how the selection of officers will continue, either by appointment by the Fire Chief or continue with elections. Motion made by Morr, seconded by Magnuson, carried 5 Ayes, 0 Nays.

It was noted, at the time of elections a part-time fire chief had not yet been hired. As such, Steve Bushong was elected fire chief. Since then, Bob Amber was hired to fill the newly created position of part-time fire chief. Thus, Bushong and Brad Rollins will both serve as assistant chiefs. Officers are listed below, and receive quarterly stipends as per the Town's Salary Ordinance.

Assistant Chiefs – Steve Bushong and Brad Rollins
Captains – Phil Jacob, Brian Tigner, and Jason Koontz
Secretary – Mitch Fiandt
Treasurer – Erick Keirn
Board Members – Kevin Libben and Shane Coney

4. Approval of Cemetery Deeds

Council voted to approve the following cemetery deeds. Motion made by Weber, seconded by Magnuson, carried 5 Ayes, 0 Nays.

- a. Angela McClellan & Craig Leitch – Section G, Lot 53, Grave 1
- b. Bonnie Clevenger – Section M, Lot 182, Grave 1
- c. Debra Portmess – Section M, Lot 182, Graves 3 & 4

5. Approval of Resolution No. 2018-04 – Central Noble Pride

In honor of the recent historic State Basketball Championship win by the Lady Cougars, Council voted to approve Resolution No. 2018-04, Town Council of the Town of Albion, Indiana, Central Noble Pride Resolution. Motion made by Weber, seconded by Shultz, carried 5 Ayes, 0 Nays. The Resolution will be presented to Central Noble School during the Pep Rally on Thursday, March 1, 2018. The Resolution recognizes the essential role the school has in making Albion an excellent place to Live, Work, and Play. Further, it designates Friday, March 2, 2018 as Central Noble Spirit Day in honor of the 2018 Central Noble Lady Cougar State Championship victory, and states the month of May shall be celebrated in perpetuity as Central Noble Pride Month.

6. Approval of 2018 Fireworks Contract

Council voted to approve the 2018 Fireworks Contract from Camtor LLC for \$7,000. Motion made by Magnuson, seconded by Weber, carried 5 Ayes, 0 Nays. A security deposit of \$3,500 is due upon signing the contract with the balance to be paid within 10 days of the services provided. The Fireworks Display is scheduled for July 3, 2018 with a rain date of July 6, 2018.

OTHER COMMENTS:

1. Equipment Disposal

Department Heads are in the process of updating inventory records and preparing a list of items for disposal for their respective departments. Once the list of items is finalized, a copy will be given to council. Most likely, the items will be disposed of via some form of an auction.

2. Signs and Banners

Plans are to place signs recognizing the Central Noble Lady Cougars Basketball State Championship designation near the “Welcome to Albion” signs. The Town also plans to place banners around town during the month of May for Central Noble Pride month (Reference Resolution 2018-04).

DEPARTMENT HEADS:

Fire Department

Council acknowledged receipt of the department’s monthly report. Fire Chief Bob Amber reported the department is working on ISO reclassification of fire trucks. The department is also completing OSHA required training including Blood Borne Pathogens, Lockout Tagout, and SCBA. Amber reported the department does a very good job of keeping track of firefighter training by digitally documenting each firefighter’s

attendance. Amber reported he is looking at purchasing new radios. J & K Communications offers the State Bid price, and is currently offering a buy 2, get 1 free deal on Kenwood radios. Amber is leaning toward Kenwood radios because of their durability and more economical price compared to Motorola radios. Amber will come back to council with quotes and funding sources at a future meeting.

Police Department

Council acknowledged receipt of the department's monthly and year-end reports. The police department will be attending a meeting tomorrow to discuss the Spillman software system. "No Backing" signs placed around Courthouse Square seem to be helping with parking issues. The police department recently modified their work schedules. Four of six full-time officers are working 12-hour shifts with one 8-hour day during each 14-day pay period. Lock would like to send two part-time officers to the police academy. He will bring a proposal to council for consideration at the next meeting on March 27, 2018. Council asked that the proposal include estimated costs for meals/travel, ammo, etc., in addition to the academy fee, and any pay to the officers. It was suggested that Lock contact the Lions Club should he need additional defibrillators as they may have some to provide through a grant project. Officers recently participated in weather watch, active shooter, and PTSD training.

Town Manager

Council acknowledged receipt of the department's monthly report. Town Manager Stefen Wynn reported the Albion Plan Commission will be meeting in March to review and discuss proposed revisions to the Noble Tomorrow Comprehensive Plan. Wynn recently attended a conference in Churubusco regarding workforce housing. Once the town receives information from the Housing Study initiated by the Noble County EDC and conducted by Purdue University, the Town may want to consider establishing a Residential TIF District. Wessler Engineering is expected to meet with Wastewater Department employees soon to discuss ammonia treatment. Fleis & Vandenbrink will begin design engineering for proposed paving projects as survey and utility locates are completed. Three special events are coming up, including a circus at the Saddle Club. Wynn provided an update on the Town's Social Media page, noting the drone video of the Town has been viewed over 27,000 times. The Albion S.T.A.R Team has bicycle racks to place around town. Wayfinding signs will also be placed around town. It was noted the Albion S.T.A.R. Team is in charge of the downtown murals. One mural needs repaired and the other mural needs a donor plaque.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

After discussion, Magnuson motioned to approve Payroll and Accounts Payable Vouchers as of February 15, 2018 & February 27, 2018, seconded by Weber, carried 5 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before the council in regular session, Magnuson motioned to adjourn the meeting at 7:08 pm, seconded by Weber, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on

March 13, 2018 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

CHRISTINA K. MAGNUSON, VICE-PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, MEMBER

MAX C. WEBER, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER