



# Town of Albion

# CONSENT FORM DRIVER'S LICENSE RECORD CHECK

To Applicants: For purposes of evaluating your application for volunteer service or for employment purposes, the Town of Albion may obtain a Consumer Report, as defined in the federal Fair Credit Reporting Act, from a consumer reporting agency. Depending upon the position for which you are applying, the consumer reporting agency may investigate, and the Reports may include information about your driving record through a Driver's License Record Check, including any such information maintained in all public records. You further agree to immediately report any license suspensions, serious accidents or offenses that may affect your ability to drive a vehicle.

To Employees: This is a consent authorizing the Town of Albion to perform an annual Driver's License Record Check in January of each year. You further agree to immediately report, to the Albion Town Manager and/or Clerk-Treasurer any license suspensions, serious accidents or offenses that may affect your ability to drive a vehicle.

## AUTHORIZATION

Said undersigned applicant hereby authorizes the Town of Albion to procure a Consumer Report, as defined in the federal Fair Credit Reporting Act, about him/her for purposes of evaluating application for volunteer service or for employment purposes.

***By providing the information below, and by my voluntary signature, I hereby acknowledge that I have reviewed, understand, and agree with, the above Driver's License Record Check Consent and this Authorization.***

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Driver's License Number \_\_\_\_\_

Driver's License State of Issuance: \_\_\_\_\_

X \_\_\_\_\_  
Applicant/Employee Signature Date (MMDDYYYY)

Office Use Only Received by: \_\_\_\_\_

Date Received \_\_\_\_\_ Date Screened \_\_\_\_\_ Completed  Yes  No